



Leading Suppliers of  
Heating, Cooling & Ventilation

## CUSTOM SHEETMETAL ORDER

**NOTE: PLEASE SEND THIS FORM FULLY COMPLETED.**

**STRICT RULE :** All sheet metal orders recieved before 2 pm will be dispatched by 4 pm the following business day. Orders recieved after 2 pm will be dispatched within 48 hrs. Some exceptional will apply.

The following information will assist sheet-metal to manufacture the correct product for customers.

**Customer name:** \_\_\_\_\_ **Date** \_\_\_\_\_ **PO:** \_\_\_\_\_

1. Clear drawing, with dimensions.

2. Internal (Airway) Dimensions / External Measurements.[please circle]

3. Actual opening dimensions and height:

L:  xW  xH

4. Identification of material  Gal  Zinc  Paint Black  C/B Color?

5. Insulated  YES  NO

6  Internal  External

7. What type of insulation?  5mm silver foam  25mm perforated polyester  
 Other etc: \_\_\_\_\_

8. Required by date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Time: \_\_\_\_\_

9. Contact Name: \_\_\_\_\_ Ph. No \_\_\_\_\_

10. Is a quote  required  go ahead

11. Number of items total:

12. Additional Information:

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